

MINUTES 74th MEETING OF TII BOARD

ITEM

Subject:	TII BOARD MEETING	Meeting No:	74
Location:	Meeting was in person with some contributions by video link	Date held: 26 th April 2022	Doc Revision: Approved

ATTENDEES

BOARD CHAIRMAN	Gareth Llewellyn
BOARD MEMBERS	Joe O'Mahony
	Seamus Neely
	Mary O'Donovan
	Patricia O'Shea
	Damien Ó Tuama
	Des Kenny
	Peter Walsh (CEO)
	Colette Byrne
	Aebhric McGibney
	Aidan Skelly
ARC CHAIRMAN	Aidan Horan – <i>Item 2</i>
MEMBERS OF EXECUTIVE	Edel McCormack (Head of Governance and Legal)
	Marie Mulvany (Executive Assistant)
	Audrey Keogh (Director of Business Services)
	Rachel Cahill (Head of Executive Office)
PRESENTERS	Declan Wylde (Head of Finance) – <i>Item 8</i>
	Seán O'Neill (Director of Communications) – <i>Item 6</i>
	Helen Hughes (Director of Professional Services) – <i>Item 8</i>
	Tony Redmond (Director of Corporate Services) – <i>Item 3</i>
	Derek Brady (Head of Strategic & Transport Planning) – <i>Item 4</i>
	Donal Dunne (Luas Operations Manager) – <i>Item 9</i>
	Kevin O'Rourke (Head of Network Operations) – <i>Item 9</i>
	Nigel O'Neill (Director of Capital Programmes) – <i>Item 7</i>

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1.0 CONFLICTS OF INTEREST

None.

2.0 COMMITTEE UPDATES

Strategy Committee

The Chairman reported that the following matters were considered by the Committee:

- National Cycle Network – The Committee received an update in relation to the development of a five-stage plan, to be finalised in July. The plan envisages a comprehensive network around Ireland, including Northern Ireland, which will integrate with Greenways. A project governance Board has been set up. Stakeholder engagement commenced in April and public consultation starts later this month. It is intended to deliver 3500km of cycleway to interlink approximately 3 million people.
- Blended working – TII adapted very quickly to remote working when necessitated by the pandemic and feedback on this has been sought from staff. 86% said remote working was easy, 60% find it more productive and 144 staff would like to work 3+ days at home. DPER has developed a policy for the entire civil service. TII is now obliged to develop its own policy and is conducting a role suitability assessment for blended working to develop a five-pillar plan in line with the DPER framework.
- Research calls by TII – This process takes place across the whole organisation with a screening process in place to identify suitable research projects for advancement. There are 8 research projects ongoing at present following a research call in 2021 with a budget of 3.1 million. A research call has now issued for 2022.
- Key Performance Indicators (KPIs) – The Assurance and Performance Reporting Manager presented to the Committee on proposed indicators for 2022. There are 10 KPIs already in place with capacity for up to 17/18 in total. The Committee will look at this again as time did not permit full consideration of this topic.

Audit and Risk Committee:

The Chairman reported that the following matters were considered by the Committee:

- The Committee considered work advanced since the last meeting to update the risk reporting process, including the introduction of inherent and residual risk ratings on the ERR, risk trends and a summary of the top five enterprise level risks. The ERR risk rating exercise will continue through April and May and work on heat mapping will also be progressed. Time horizons for risk trending was discussed by the committee and this will be considered by the corporate risk manager and the executive. The ARC Chairman commended the work to date.
- The Committee reviewed a Treasury update and a Toll Road Update. The committee considered transitional issues in tolling processes and impacts of the pandemic, resulting losses to TII and the manner in which losses can be recouped from contractors. This matter will come back to the committee.
- The Committee discussed audit reports, including a review of security controls in which no recommendations were made. The committee noted the good work in this regard.
- The Committee received an ICT update on the new tool to be rolled out in TII for phishing simulations and updates.
- ARC training will take place in May and all Board members and executive are welcome to participate.

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3.0	GOVERNANCE	
	<ul style="list-style-type: none"> Tony Redmond presented the report on four contracts valued at over 50k awarded in March 2022 which was noted by the Board. 	
4.0	PRESENTATION – NATIONAL ROADS 2040	
	<p>Derek Brady and Helen Hughes presented NR2040, TII’s investment strategy for the national road network, to the Board. The finalisation of the document has been in abeyance since 2019 awaiting finalisation of the DoT investment framework for the transport sector, NIFTI, which has now been completed. National Roads 2040 will now go out to stakeholder consultation. Following Q&A, the Board endorsed National Roads 2040.</p>	
5.0	[REDACTED]	
	[REDACTED]	
6.0	MONTHLY COMMUNICATIONS UPDATE	
	<p>Sean O’Neill gave the monthly update to the Board. The Board approved the Annual Report text as presented.</p>	
7.0	CHIEF EXECUTIVE REPORT AND SUB REPORTS	
	<p>The Chief Executive presented the CEO Report to the Board which included the following sub-reports;</p> <ul style="list-style-type: none"> Capital Programmes Commercial Operations Network Management – Roads Business Services Professional Services Corporate Services <p>Nigel O’Neill presented the Capital Programme Quarterly Report as well as a briefing note on the Public Works Contract and current inflation pressures prepared by KBS Chandler.</p> <p>The Board noted the following performance or risk issues in the CEO’s report, along with actions or mitigations arising:</p>	
	Project / Programme /Operation	Material Changes, Performance or Risk Issues
	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]

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	Repair of Crash-Damaged Light Rail Vehicles	Delays to Transdev’s repair of two damaged trams have been a concern for TII. TII escalated the issue to Transdev senior management in Q3/2021.	Repair arrangements have been finalised with the expectation that tram 3001 will return to service in January 2023 and tram 3003 in late 2023 or early 2024. TII will continue to monitor progress.
	Impact of Oil Price Volatility on Bitumen Prices	The current severe volatility in the price of oil and energy is having a significant impact on bitumen prices worldwide. In Ireland difficulties are compounded that there is no provision for indexation in the CWFM short form contract.	The CEO raised this matter at his recent appearance before the Joint Oireachtas Committee. Separately DOT made submissions to DPER in April seeking the introduction of price indexation for the duration of the current volatility. A response is awaited.
	Safety	There were no reportable accidents in the period.	
	Environmental Policy & Compliance	The EU Commission has taken a case against Ireland for failing to set site-specific conservation objectives (SCCOs) for 140 out of Irelands 423 European sites. The absence of SCCOs for these sites may have implications for the planning and delivery of MetroLink, Luas Finglas, Active Travel, Greenways and national roads projects.	
8.0	FINANCIAL PERFORMANCE MONTHLY REPORT		
	Declan Wylde presented the report.		
9.0	TII SAFETY AND HEALTH PERFORMANCE REPORT/UPDATE ON MMARC SAFETY		
	Helen Hughes, Kevin O’Rourke and Donal Dunne presented the reports. Donal addressed a derailment that occurred on 6 March at Belgard. Kevin addressed MMRC area A safety performance.		
10.0	MINUTES OF PREVIOUS BOARD MEETING		
	The Minutes of the previous Board meeting 22 nd March 2022 were approved with a minor amendment to correct the reference to Colette Byrne’s role with Kildare County Council to Kilkenny County Council.		
11.0	MATTERS ARISING		
	The progress of Matters Arising was noted by the Board. It was suggested that training proposed for ARC on the topic of Carbon Reduction and Climate Change could sequence with the proposed training and management will consider when this matter can be brought back to the Board.		
12.0	ANY OTHER BUSINESS		

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	None.
13.0	PRIVATE BOARD DISCUSSION
	The Board was briefed on the outcome of the CEO's performance review for 2021.

Signed by _____

Chairman

Date: _____