

MINUTES 65th MEETING OF TII BOARD

ITEM

Subject:	TII BOARD MEETING	Meeting No:	65
Location:	Meeting hosted via audioconferencing in line with government restrictions arising from COVID-19	Date held: 22 June 2021	Doc Revision: Approved

ATTENDEES

BOARD CHAIRMAN	Cormac O'Rourke
BOARD MEMBERS	Joe O'Mahony
	Seamus Neely
	Aebhric McGibney
	Patricia O'Shea
	Damien Ó Tuama
	Des Kenny
	Aidan Skelly
	Peter Walsh (CEO)
	Colette Byrne
APOLOGIES	Mary O'Donovan
MEMBERS OF EXECUTIVE	Edel McCormack (Head of Governance and Legal)
	Audrey Keogh (Director of Business Services)
	Rachel Cahill (Head of Executive Office)
	Marie Mulvany (Executive Assistant)
PRESENTERS	Seán O'Neill (Director of Communications) – <i>Item 6</i>
	Cathal Masterson (Director of Commercial Operations) <i>item 6</i>
	Helen Hughes (Director of Professional Services) – <i>Item 7</i>
	Kevin O'Rourke (Head of Network Operations – <i>Item 7</i>
	Pat Maher (Director of Network Management) – <i>Item 8</i>
	John Fitzsimons (Regional Manager for Greater Dublin) & Geraldine Fitzpatrick (Head of Roads Capital Programme) – <i>Item 11</i>
GUESTS	Aidan Horan – Chair of the Audit & Risk Committee (ARC)

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1.0 CONFLICTS OF INTEREST-

The Chairman advised that Goodbody has dealt with EirGrid
Aidan Skelly advised that he is a Director of EirGrid
Aebhric McGibney advised he is a Director of Dublin Chamber of Commerce in the context of the National Transport Policy.

2.0 MINUTES OF PREVIOUS BOARD MEETING

The Minutes of the previous Board meeting 25th May were approved.

3.0 MATTERS ARISING

The progress of Matters Arising was noted by the Board.

4.0 COMMITTEE UPDATES

ARC Committee:

The Chairman reported on the following matters considered by the Committee:

- The ARC discussed the Statement of Internal Control [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
- The ARC recommended the approval of the TII 2020 Financial Statements by the Board.
- The ARC recommended approval the Letter of Representation to by the Board.
- The Chief Executive updated the ARC on legacy outstanding recommendations and progress on the close off of high and medium recommendations. A new TII Working Group is being established to assist with the remaining legacy recommendations.
- A deep dive on Enterprise Risk 10 on the Enterprise Risk Register (ERR) (*Event such as fire / flood / cyber attack*) was presented to the Committee.
- A review of the ERR was presented to the Committee.

5.0 ANNUAL REPORT AND FINANCIAL STATEMENTS

The Board **approved** the TII 2020 Annual Report and Financial Statements.

6.0 CHIEF EXECUTIVE REPORT AND SUB REPORTS

The Chief Executive presented the CEO Report to the Board which included the following sub reports;

- Capital Programmes
- Commercial Operations
- Network Management – Roads
- Business Services
- Professional Services
- Corporate Services

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Ger Hannon, Director of Corporate Services is retiring in July 2021. The Board noted its thanks to Ger, and recognised his contribution to TII, and his long service and achievements in RPA. He is wished a long and happy retirement.

Sean O’Neill updated the Board on Communications including details of a Ministerial press launch to announce the new M50 Variable Speed Limit – Dynamic Traffic Management System planned for 12 July at TII’s Motorway Operations Control Centre (MOCC).

Pat Maher presented the Network Management Quarterly Report. The Board discussed the economics and the energy savings on the replacement of existing sodium lights on the M6 with LED lights. The Board requested an analysis of the economics and energy savings of using this lighting on the M50, including offset of carbon tax. Pat Maher will include a report in the next quarterly update.

Testing and commissioning is ongoing for the pilot Average Speed Camera system installed and operating between J26 and J27 on the M7 at Birdhill, covering both directions. This will be Ireland’s first mainline motorway average speed system. The installation of camera poles has reduced speeding on this section of the road network.

The Board is to be updated on the intended accessibility measurements and facilities in relation to the refurbishment of Motorway Service Area Tranche 1. The Irish wheelchair Association Best Practice Guidelines should be considered within the detailed design.

The Board noted the following performance or risk issues in the CEO’s report, along with actions or mitigations arising:

Project / Programme /Operation	Material Changes, Performance or Risk Issues	Actions/Mitigations
Return to Office	TII offices remain open Tuesday to Thursday only.	The Return to Office Taskforce is progressing the Return to Office Plan. This will be communicated to staff mid-July, setting out the phased return to TII offices in line with government guidelines and Health & Safety protocols.
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Safety	There was one reportable accident in the period.	Details were provided to the Board

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	<p>LUAS Covid-19 Health Impacts and Measures</p>	<p>There has been a minor reduction in the number of Transdev staff members absent due to COVID-19.</p>	<p>The Board will be updated on any increase in absentee rates of Transdev staff.</p>
		<p>NTA has indicated that restrictions for Luas, as well as for the wider public transport network, will return to 100% capacity in early August.</p>	<p>TII will liaise with NTA in relation to the mandate and compliance on the wearing of face coverings.</p>
	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>
	<p>Anti-Social Behaviour</p>	<p>There are currently high levels of anti-social behaviour reported on Luas</p>	<p>NTA has approved TII's proposals for increased security on the network and AGS have also agreed to examine increasing routine tram 'walk throughs' to increase visibility of Gardaí</p>
	<p>LRV Availability</p>	<p>LRV availability continues to negatively affect Luas services on the Red Line.</p>	<p>Transdev has employed additional maintenance resources and an additional senior manager with expertise in Citadis trams to attempt to increase tram availability and reliability on the Red Line.</p>
	<p>M50 EMOS Project</p>	<p>Works relating to this project are ongoing, including the development of the software control system.</p> <p>[REDACTED]</p>	<p>[REDACTED]</p>
	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>

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	Brexit	No congestion has arisen at Dublin Port and there has been no incidence of disruption to Dublin Tunnel traffic arising from port operations.	The lease arrangement with daa for the Blue carpark has been extended to 30 September 2021. This is to provide the additional resilience in the event of Brexit related delays occurring at Dublin Port.
7.0 TII SAFETY AND HEALTH PERFORMANCE REPORT INCLUDING MMARC SAFETY			
	The Board noted the TII Safety & Health Performance Report. Kevin O'Rourke presented on the review of the Motorway Maintenance and Renewal Contract (MMaRC) Safety. The Board welcomed the update and found the presentation informative, and key to the safe and efficient operation of the road network.		
■	[REDACTED]		
	[REDACTED]		
9.0 GOVERNANCE & LEGAL UPDATES			
	<ul style="list-style-type: none"> • [REDACTED] • TII is engaging with DoT in relation to legislative changes. [REDACTED] 		
10.0 PRESENTATION: NATIONAL TRANSPORT MODEL			
	The Board decided, due to time constraints, the presentation will be deferred to the July Board.		
11.0 PRESENTATION: N11/M11 JUNCTION 4 TO JUNCTION 14 IMPROVEMENT SCHEME- M4 MAYNOOTH TO LEIXLIP IMPROVEMENT SCHEME - ASSOCIATED BUS PRIORITY INTERIM SCHEMES			
	The Board noted the presentation which focussed on the feasibility report in relation to the delivery of dedicated bus corridors on the N/M11 and M4 radial routes.		
12.0 ANY OTHER BUSINESS			
	None		
13.0 PRIVATE MEMBERS DISCUSSION			
	In accordance with best practice, the Board met for a private discussion without the Executive present.		

Signed by _____

Chairman

Date: _____